



SUFFOLK PUBLIC SCHOOLS Notice of Intent to Provide Home Instruction

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by §22.1-254.1 of the *Code of Virginia*, in lieu of having them attend school for the school year 20__ - 20__.

Name of Child(ren)	Date of Birth	Grade Level	Special Education (Y/N)	Zoned School

I request to be recognized as eligible to provide home instruction by selecting the option indicated below. (Check one below.)

1. I have a high school diploma and/or a higher credential. (Attach a copy of the diploma and list of ALL subjects home instructed.) **A high school equivalency diploma such as a GED does not meet this requirement.**

2. I have the qualifications prescribed by the Board of Education for a teacher. (Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education.)

3. I have provided the child with a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner. (Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school and a list of subjects to be studied for the coming school year if the child is enrolled in a correspondence course or distance learning program. If you choose to provide a program of study or curriculum in some other manner as specified in the *Code*, a list of the subjects to be studied for the coming school year must be submitted to the school division.)

4. I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren).

As prescribed in § 22.1-254.1 of the *Code of Virginia*, I have included:

Evidence of having met one of the above criteria along with this Notice by August 15 of each year.

**If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.*

A description of the curriculum or a list of subjects to be studied during the coming school year.

Evidence of educational achievement as prescribed in § 22.1-254.1 of the *Code of Virginia*, which defines the requirements for home instruction (by August 1 following this school year).

I hereby certify that I am the parent or guardian of the child(ren) listed above.

Print Name: _____

Address: _____

City, State, Zip: _____

Signature: _____ Date: _____